

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM DECEMBER 19, 2023 - 7:00 P.M.

- CALL TO ORDER** Matthew Kitchen, President, called the Regular Meeting to order at 7:00 p.m.
- MEMBERS PRESENT** Kenneth Cook, Judy Ferraro, Kim Kelaheer-Moran, Matthew Kitchen, Michael Mankowski arrived at 7:08pm, and Gregory Siciliano
- MEMBERS ABSENT** Brooke Clayton, Patricia Frizell, Christopher Hoff, Michael Mankowski arrived at 7:08pm
- OTHERS PRESENT** Kathleen O'Hare, Superintendent, Lindsey Case, Business Administrator, John O Bennett, Attorney, and District Administration.

PLEDGE OF ALLEGIANCE- Mr. Kitchen led the Pledge of Allegiance and pointed out the emergency exits.

PRESENTATIONS/CORRESPONDENCES - Morgan Quiros - Student Recognition- Did not attend

STUDENT REPRESENTATIVE REPORTS-

Bolger Middle School Student Report by Emily Reyes and Katharine Lindberg

Cheerleaders winter sports are in full swing. Students put on a Cabaret, Bolger and the High School students performed last night at the Holiday Concert. Students of the Month were announced. 8th grade had a successful Santa Hat sale. Perfect attendance students were rewarded with treats and a movie in the media center. Week before break was a school spirit week with each day being a different theme. Holiday shop was open for students to make purchases. Bolger students wish everyone a happy holiday.

Keansburg High School Student Report by Jasmine Muniz

Week before break has many school spirit themes ending with the Reindeer games on Thursday. Winter sports are in full force. Check out the school calendar for sporting events. Food Drive for Thanksgiving. Open Mic night has a lot of talent. Several Fundraising events happened. First annual cookie wars were a success with the return of the cupcake wars in the spring. Many students have many college acceptances. Classes are teaming up to host Designer Bag Bingo and a gift auction in March. Still selling Jibbitz.

COMMITTEE REPORTS - Kenneth Cook reported the Finance Committee met, reviewed and finances are sound.

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS- None

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	November 21, 2023
EXECUTIVE SESSION	
SPECIAL MEETING	December 5, 2023

APPROVAL OF MINUTES	
MOVED BY	Gregory Siciliano
SECONDED BY	Judy Ferraro
AYE	Kenneth Cook, Judy Ferraro, Kim Kelaher-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
NAY	
ABSTAIN	Judy Ferraro and Kim Kelaher-Moran on December 5, 2023

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. REFUSAL OF POSITION-2023-2024-DISTRICT

Accept the following refusal of position, as submitted:

Singh, Matthew Social Studies Account #15-130-100-101-30

2. PROFESSIONAL EMPLOYMENT-2023-2024-DISTRICT

Sevillano, Jessica	Prek Instruct.	MA-13	\$82,640.00	KELC
Eff. 02/12/24 or sooner	Coach		prorated	
Account # 20-218-200-176-10				

3. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individual be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Vaccarelli, Patricia	12/11/2023	12/18/2023

4. LEAVE OF ABSENCE-EXPANDED SICK LEAVE

Approve/ratify the following individual be granted a paid Expanded Sick Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA and expanded sick leave under NJSA 18A:30-1 and NJSA 18A:30-4.

Name	Beginning	Returning
Spivey, Amy	11/20/2023	12/04/2023

5. LEAVE OF ABSENCE-FAMILY-REVISION

Approve/ratify the following individual be granted a revision to her unpaid Family Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Soviero, Aja	08/31/2023	03/04/2024

6. LONG TERM SUBSTITUTE TEACHER-2023-2024-DISTRICT

Plath, Kelly^	LTS	1/16/24 or sooner-TBD	\$200.00 per day	JRB
(Kmak)		Social Studies		
Account # 15-130-100-101-30				

^Pending Certification NJDOE

7. LONG TERM SUBSTITUTE TEACHER-REVISION-2023-2024-DISTRICT

Waltz, Ryan	LTS	8/31/23-1/31/24	\$200.00 per day	HS
(Vacancy)		Art		
Account # 15-140-100-101-40				

8. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2023-2024-DISTRICT

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2023-2024 school year at the rates listed below:

Manzella, Joann^
 Plath, Kelly^
 Tripodi, Christina^

\$100.00 = Substitute Teacher
 \$ 85.00 = Paraprofessional

^pending completion of paperwork
 *per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5
 Account # 11-130-100-101-30 6-8
 Account # 11-140-100-101-40 9-12

9. VOLUNTEER-2023-2024-KHS

Approve the following individual as a volunteer wrestling coach for the 2023-2024 school year at no cost to the District:

Hudson, Kelli

10. ADVISOR POSITION-2023-2024-KHS

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Hudson, Kelli	Female Locker Room Supervision	\$20.50 per ½ hour

Account # 15-402-100-100-40

11. **ORTON GILLINGHAM, WILSON TRAINING & ORTON GILLINGHAM MATH TRAINING-CARUSO**

Approve the following individuals to attend the following trainings throughout the 2023-2024 School year: Orton Gillingham, Wilson Trainings and/or Orton Gillingham Math. These trainings cost \$250.00 or more

Name	Name
Alvarez, Tracey	Longo, Cynthia
Cordiano, Rosemarie	Muniz, Shondell
Daley, Meghan	Pearce, Karen
Davis, Courtney	Pigott, Megan
Devirgilio, Michele	Rotolo, Jeanne
Gaffey, Shannon	Scobie, Jessica
Ganley, Corrin	Torres, Vanessa
Iacouzzi, Melissa	Tripodi, Christina
Jones, Christopher	Ward, Jodi
Joyce, Maria	White, Jessica
Kolesa, Monica	

Account # 20-450-100-300-60

Account # 11-000-221-320-60

12. **HIGH IMPACT GRANT COORDINATOR-CARUSO-2023-2024**

Approve the following individual for the position and salary as submitted:

<u>Name</u>	<u>Salary</u>
DeVirgilio, Michele	\$6,560.00

Account # 20-450-200-101-60

13. HIGH IMPACT TUTOR FOR MATH & ELA-CARUSO-2023-2024

Approve the following individuals as High Impact Grant tutors at the rate of \$60.00 per hour.

Name	Name
Alvarez, Tracey	Longo, Cynthia
Cordiano, Rosemarie	Muniz, Shondell
Daley, Meghan	Pearce, Karen
Davis, Courtney	Pigott, Megan
Gaffey, Shannon	Rotolo, Jeanne
Ganley, Corrin	Scobie, Jessica
Iacouzzi, Melissa	Torres, Vanessa
Jones, Christopher	Tripodi, Christina
Joyce, Maria	Ward, Jodi
Kolesa, Monica	White, Jessica

Account # 20-450-100-101-60

14. HIGH IMPACT TRAINING FOR MATH & ELA-CARUSO-2023-2024

Approve the following individuals to attend the High Impact Training for Math & ELA for 30 hours in Math and or ELA at \$41.00 per hour, not to exceed \$1,230.00 per content area.

Name	Name
Alvarez, Tracey	Longo, Cynthia
Cordiano, Rosemarie	Muniz, Shondell
Daley, Meghan	Pearce, Karen
Davis, Courtney	Pigott, Megan
Devirgilio, Michele	Rotolo, Jeanne
Gaffey, Shannon	Scobie, Jessica

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Ganley, Corrin	Torres, Vanessa
Iacouzzi, Melissa	Tripodi, Christina
Jones, Christopher	Ward, Jodi
Joyce, Maria	White, Jessica
Kolesa, Monica	

Account # 20-450-100-101-60

**15. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2023-2024-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

3/22-25	Hazeldine, Anne	2024 ASCD Annual Conference	\$1,462.00
4/12	Lopez, Eillyn	NJAGC 2024 Conference	\$ 234.00*
2/7	Moschetta, Sharon	Strengthening Executive Function	\$ 279.00
		Skills of Students with Special Needs	

*Revised Cost

**16. KEANSBURG AFTERSCHOOL PROGRAM (KAP)/FAMILY FRIENDLY
CENTER-(FFC) 2023-2024-DISTRICT-REVISION**

Approve all qualified district staff to work in the Keansburg AfterSchool Program (KAP) and Family Friendly Center (FFC) for the 2023-2024 school year at the rates listed below. Staff will be responsible for planning and organizing educational, enrichment, and/or recreational clubs in person or remotely per grant requirements at Caruso Elementary and Joseph R. Bolger Middle School. This revision is to include the IDEA Supplemental 21st CCLC funding which was approved in the November 21, 2023 meeting.

Certificated Staff: \$41.00 per hour

Non-Certificated Staff: \$20.00 per hour

Account # 20-095-100-100-60

Account # 20-095-200-100-60

Account # 20-097-100-100-60

Account # 20-097-200-100-60

Account # 20-432-100-100-40

DISCUSSION - None

APPROVAL OF PERSONNEL	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Kim Kelahe-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
Nay:	
Abstain:	

POLICY/REGULATION:**17. POLICY-2ND- READING-ALERT 231**

1642.01	Sick Leave (New)
2270	Religion in Schools (Revised)
2419	School Threat Assessment Teams (M) (New)
3161	Examination for Cause (Revised)
3212	Attendance (M) (Revised)
3324	Right of Privacy (Revised)
4161	Examination for Cause (Revised)
4212	Attendance (M) (Revised)
4324	Right of Privacy (Revised)
5111	Eligibility of Resident/Nonresident Students (M) (Revised)
5116	Education of Homeless Children and Youths (Revised)
8500	Food Services (M) (Revised)

APPROVAL OF POLICY AND REGULATION	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Judy Ferraro, Kim Kelahe-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
Nay:	
Abstain:	

GENERAL

18. DISTRICT H-I-B. REPORT-2023-2024

Approve the monthly District H-I-B- Report for the month of November, 2023

Ref. Exhibit # 1

19. COOPERATIVE AGREEMENT BETWEEN THE KEANSBURG HIGH SCHOOL AND KEYPORT HIGH SCHOOL

Approve the request for the renewal of the cooperative agreement between the host school, Keyport High School and Keansburg High School for our field hockey program. The collaboration between Keyport and Keansburg in the field hockey program has been instrumental in fostering growth and positive success. Our shared commitment to the development of our student-athletes has resulted in overall enrichment of our schools' athletic offerings. By joining forces, Keyport and Keansburg have created a platform for the program to thrive, facilitating a conducive environment for skill development, teamwork, and sportsmanship.

Ref. Exhibit # 2

20. IN-STATE CLASS TRIPS-2023-2024-DISTRICT

Approve the 2023-2024 In-State Class Trip Locations as submitted:

Ref. Exhibit # 3

DECEMBER 19, 2023 AGENDA

APPROVAL OF GENERAL	
Moved By:	Kenneth Cook
Seconded By:	Gregory Siciliano
Aye:	Kenneth Cook, Judy Ferraro, Kim Kelahe-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
Nay:	
Abstain:	

DISCUSSION - Kenneth Cook on the Keyport agreement will be good for sports

ADDENDUM:

A1. LONG TERM SUBSTITUTE TEACHER-REVISION-2023-2024-DISTRICT

Servidio, Lauren LTS 11/27/23-02/15/24 \$200.00 per day JCCS
(Soviero) Kindergarten
Account # 15-110-100-101-20

A2. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individual be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Buresh, Jana	01/02/2024	02/05/2024

APPROVAL OF SUPERINTENDENT ADDENDUM	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Kim Kelahe-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
Nay:	
Abstain:	

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

BOARD SECRETARY'S MONTHLY CERTIFICATION

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 © 3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the November 15, 2023 in the amount of \$961,260.83 and the November 30, 2023 in the amount of \$949,132.18 totaling \$1,910,393.01

1. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,637,094.15.

2 APPROVE ESEA TITLE I S1A FY23 CARRY-OVER SUBMISSION

Recommend the Board approve the submission of the ESEA FY23 for the following carry over amount: \$4,900.00

3. 2023-2024 HOME INSTRUCTION

Recommend the Board approve the following students to receive home instruction for the 2023-2024 school year:

Student I.D.#	H.I. #	Tutor	Start Date	End Date	Hours
4264288736	7	MOESC	11-7-23	1-7-24	10 hours per week
7176883738	8	L. Leak	11-1-23	1-15-24	5 hours per week

Account # 11-150-100-101-80

Account # 11-150-100-320-80

4. OUT OF DISTRICT TUITION 2023-2024

Approve the following student to attend the placement indicated for the 2023-2024 school year:

Student I.D.	Class.	Placement	Start Date	Public/Private	Tuition
9379811832	OHI	Ranch Hope	12-1-23	Private	\$480.00/Day

Account # 11-000-100-566-80

5. ACCEPTANCE OF STUDENT FROM MATAWAN-ABERDEEN SCHOOL DISTRICT 2023-2024

As per recommendation of the Superintendent student #6177008875 will attend the Beacon Program starting December 11, 2023 - June 18, 2024 as per the tuition agreement at a cost of \$26,698 and \$125/per counseling session.

6. MCKINNEY-VENTO TUITION 2023-2024

Approve the following students to attend the placement indicated for the 2023-2024 school year:

Student I.D.	Placement	Start Date	District Responsible	Tuition
5176408648	Point Pleasant Borough	9-13-23	Keansburg	\$15,144.77 \$4,328.69 Additional Services
5962080822	Point Pleasant Borough	9-13-23	Keansburg	\$15,144.77
7913979102	Middletown	9-6-23	Keansburg	\$15,918.00

7. MCKINNEY-VENTO TUITION 2023-2024

Approval of the following tuition paid students for the 2023-2024 school year:

Student I.D.	Placement	Start Date	District Responsible	Tuition
7474727464	Keansburg	9-5-23	Middletown	\$20,148.00

8. 2023-2024 OUT OF DISTRICT

Recommend the board approve the following student attend the placement indicated at no cost to the school district for the starting November 20, 2023 - June 20, 2024:

Transitional Educational Center
8993895310

9. ACCEPTANCE OF DONATION-JRBMS

Approve the acceptance of a donation of Winter coats and socks from the United Way of Monmouth/Ocean County to Joseph R. Bolger Middle School.

10. CHANGE ORDER #1 HVAC UPGRADES - KEANSBURG HIGH SCHOOL #22K014

Contract	HVAC UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	Kappa Construction	
Change Order #	1	
Amount	\$27,762.00	Included in contract allowance
Description	Provide maintenance platform at RTU-1	

11. 2023-2024 APPROVAL OF TRANSPORTATION CONTRACT

Recommend that the Board of Education approve the contract for transportation for the 2023-2024 school year with the DCF Office of Education for \$75/day per route.

Student ID# 8184119386

12. MENTAL HEALTH ASSOCIATION OF MONMOUTH COUNTY (MHA) MEMORANDUM OF UNDERSTANDING

Approve the MOU between the Keansburg School District and the Mental Health Association of Monmouth County (MHA) for the 2023-2024 school year. The purpose of this affiliation is to form working relationships between the MHA and the Keansburg School District by providing services to students in the Keansburg High School. These services include reducing adolescent pregnancy and improving knowledge of safe sex practices.

13. FY 22-ARP SAFE RETURN PLAN AMENDMENT

Approve the submission of the FY 22 ARP Safe Return Plan Amendment as Submitted through the EWEG System.

DISCUSSION - None

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Kim Kelaheer-Moran
Seconded By:	Michael Mankowski
Aye:	Kenneth Cook, Judy Ferraro, Kim Kelaheer-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
Nay:	
Abstain:	Matthew Kitchen on #12

ADDENDUM

A1. RECEIPT AND ACCEPTANCE OF OCTOBER 2023 BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of October 31, 2023 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of October 31, 2023 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

A2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers.

APPROVAL OF ADDENDUM BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Kenneth Cook
Seconded By:	Michael Mankowski
Aye:	Kenneth Cook, Judy Ferraro, Kim Kelaher-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS- NONE

OLD/NEW COMMUNICATIONS- NONE

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Judy Ferraro
Seconded By:	Michael Mankowski
Aye:	Kenneth Cook, Judy Ferraro, Kim Kelahe-Moran, Matthew Kitchen and Michael Mankowski and Gregory Siciliano.
Nay:	
Abstain:	

Moved by Judy Ferraro seconded by Patricia Frizell and unanimously carried, the meeting adjourned at 7:16pm.

Respectfully submitted,

Lindsey Case
Business Administrator